## Attachment I

SCREEN ID: Electronic ES 931 Employer Response			TITLE: Request for Wage and Separation Inform		
Field No.	Field Name	Field Type *	Field Length	DESCRIPTION	
1	UCFE Request Type	N	1	Enter Value:  1 = Electronic Separation Reques 2 = Hardcopy E 3 = Electronic We separation Auto 4 = Hardcopy eparation toolly.  System generates a plue" may be denote by entering PF	
2	Request Date/Today's Date	N	8	Enter the request the format is MM DCCYY.	
3	Effective date of claim	N	8	Ever the effective date true claim. The format is ADDCC AY.	
4	Local Office/Call Center ID	N	4	Enter t' numberor dentification of the request recommodding office.	
5	Initial Claim Date	N		Enter mitial claim was taken. The format is MMDD CYY.	
6	Last Name		24.	ter the claimant's last name.	
7	First Name		12	er the claimant's first name.	
8	Middle Initial	A		Enter the claimant's middle initial.	
9	SSN	N		Enter the claimant's social security account number.	
10	FIC	N	3	Enter the Federal agency's Federal Identification Code.	
11	Destination	N	4	Enter the destination code which identifies the component and/or mailing address.	

12	Reason for Separation Given	N	1	Enter the value defined below for reason.  1 = Permanent Layoff 2 = Temporary Layoff/Furlough 3 = Quit 4 = Discharged 5 = Labor Dispute
13	Base Period Beginning Date	N	8	Enter the base period eginning date. The MMDDCCYY.
14	Base Period Ending Date	N	8	Enter the base period MMDDCCYY.
15	Response Date/Today's Date	N	8	Enter date response transmitter than a format is MMDDCCYV
16	Base Period Wages - 1st Quarter	N	8	Enter the Louis and a during the 1st calendar quarter anding a period. The for hat
17	Weeks Worked - 1st Quarter	N	2	For the nymber of we as during which work was a formed the 1st cale that quarter ending after the reginning late of the case period. The format is 99, i.e., 05
18	Hours Worked - 1st Quarter	N		Enter of hours work during the 1st calend the care ending after the beginning date of the base period. The format is 9999, i.e., 0840.
19	Base Period Wages - 2nd Quarter		0	ter the amount of wages during the 2nd calendar er ending during base period. The format is 59.99.
20	Weeks Worked - 2nd Quarter	N		Enter the number of weeks during which work was performed the 2nd calendar quarter ending after the beginning date of the base period. The format is 99, i.e., 05.
21	Hours Worked - 2nd Quarte	N	4	Enter the number of hours work during the 2nd calendar quarter ending after the beginning date of the base period. The format is 9999, i.e., 0840.

22	Base Period Wages - 3rd Quarter	N	8	Enter the amount of wages during the 3rd calendar quarter ending during the base period. The form t is 99999.99.
23	Weeks Worked - 3rd Quarter	N	2	Enter the number of weeks during performed the 3rd calery quarte beginning date of the late period. It is 99, i.e., 05.
24	Hours Worked - 3rd Quarter	N	4	Enter the number of calendar quarter enter the base period. To the beginning date is 9999, i.e., 0840.
25	Base Period Wages - 4th Quarter	N	8	Enter the amount of your at the 4th calendar quarter ending during the good. The format is 99999,99.
26	Weeks Worked - 4th Quarter	N	2	Enter the number of seeks durin, work was performed lar quarter ding after the beginning rate of i.e., 05
27	Hours Worked - 4th Quarter	N	4	Er or the number of house of k during the 1st after the beginning date of base period. The ormat is 9999, i.e., 0840.
28	Lag Period Wages - 1st Quarter	N	8	Enter to mount, wages during the 1st calendar quart after the base period end date. The f
29	Lag Period Weeks Worked - 1 st Q	V		Enter the number of weeks during which work was erformed the 1st calendar quarter beginning after ending date of the base period. The format is 99, 5.
30	Lag Period Hours Worked - 1st Qtr			Inter the number of hours work during the 1st calendar quarter beginning after the ending date of the base period. The format is 9999, i.e., 0840.
31	Lag Period Wages - 2nd Quart	N		Enter the amount of wages during the 2nd calendar quarter beginning after the base period end date. The format is 99999.99.
32	Lag Period Weeks Worked	, v	2	Enter the number of weeks during which work was performed the 2nd calendar quarter beginning after

				the ending date of the base period. The format is 99, i.e., 05.
33	Lag Period Hours Worked - 2nd Qtr	N	4	Enter the number of hours work dure the calendar quarter beginning after the date of the base period. The fact is 99.
34	Lag Period Wages - 3rd Quarter	N	8	Enter the amount of trigges during to the base friend enter the format is 99999.
35	Lag Period Weeks Worked - 3rd Qtr	N	2	Enter the number of performed the 3rd catthe ending date of the i.e., 05.
36	Lag Period Hours Worked - 3rd Qtr	N	4	Enter the number of hours work calendar que to the base remarks and the base remarks and the base remarks are the second of the base remarks and the base remarks are the second of the base remarks and the second of the base remarks are the second of the base remarks and the second of the second
37	Lag Period Wages - 4th Quarter	N	8	Enter de amour ou print the 4th calendar quarter beginning aft. The format is 9999.99
38	Lag Period Weeks Worked - 4th Qtr	N	2	enter the number of ceeks during which work was perform the 4th cendar quarter beginning after the enterpolate and base period. The format is 99, i.e., 0!
39	Lag Period Hours Worked - 4th Qtr	N		Enter a samber of hours work during the 4th calendar quarter beginning after the ending date of base period. The format is 9999, i.e., 0840.
40	Offical Duty Station - City		20	the name of the city in which the official duty tion is located.
41	Official Duty Station - State	A		Enter the postal abbreviation of the State in which the official duty station is located.
42	Official Duty Station - Country	A	2	Enter the Country abbreviation of the Country in which the official duty station is located.
43	Performed Federal Civilian	A	1	Enter "Y" if the individual identified performed Federal Civilian service during the base period/ lag period for which information is requested.

				Enter "N" if the individual identified did not per m Federal Civilian service during the base perior ag period for which information is required.
44	Severance Pay	A	1	Enter "Y" if the indiversal identified severance pay during the base periods for which information is requested.
				Enter "N" if the independent of the severance pay during for which information ted.
45	Severance Pay - begin date	N	8	Enter the date for which sever to began. Format is MMDDCCYY.
46	Severance Pay - end date	N	8	Enter the severance yends. Format is MMP CCY1
47	Severance Payment amount	N	9	Ent the total ollar severance pay. Fo nat is 99° 99.99 (Restify, i.e., 012590.88)
48	<b>Date of Severance Payment</b>	N	8	ter the late severage payment was issued.
49	Annual Leave	A		Enter dividual identified received Lump Sum or annual leave during the base period period for which information is requested.
				er "N" if the individual identified did not receive Sum payment for annual leave during the base nod or lag period for which information is equested.
50	Annual Leave Amount	N		Enter the total dollar amount of annual leave payment paid/due. Format is 999999.99 (Right justify, i.e., 012590.88)
51	Number of Days of Annual	N	3	Enter the number of days of of annual leave paid/due. Format is 001 (right justified).
			1	1

52	Date of Annual Leave Payment	N	8	Enter the date on which annual leave payment issued. Format is MMDDCCYY.
53	Date of Separation	N	8	Enter the date of separation. Forma MMDDCCYY.
54	Last Date in Active Pay Status	N	8	Enter the last day in a ge pay statumis MMDDCCYY.
55	Reason for Separation/Non- pay Status	N	1	Enter the value defi 1 = Permanent Lay 2 = Temporary Lay 3 = Quit 4 = Discharged 5 = Labor Dispute 6 = Retirement
56	Monthly Pension Payment amount	N	8	If value "6" in field 52 the gross dollar am is 99999 (Right e., 025"):88)
57	Explanation of Reason for Separation/Non- pay Status	A	???	If reason for securation in Field 38, provide a decided explanation in maracters or less.
* A=Al	pha, N= Numerical	·		

